

## Change of Contact Details

(Please complete the form by filling in the appropriate details)

**Student ID:** \_\_\_\_\_ **Date** \_\_\_\_\_

**Student Name:** \_\_\_\_\_

### **New Permanent Address:**

\_\_\_\_\_  
\_\_\_\_\_

### **New Mailing Address:**

\_\_\_\_\_  
\_\_\_\_\_

**New Email:** \_\_\_\_\_ **New Telephone:** \_\_\_\_\_

### **New Emergency Contact:**

**Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Telephone No.:** \_\_\_\_\_ **Relationship:** \_\_\_\_\_

### **New Next of Kin:**

**Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Telephone No.:** \_\_\_\_\_ **Relationship:** \_\_\_\_\_

### **Any Other Information:**

\_\_\_\_\_  
\_\_\_\_\_

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

## Office Use Only

Update Student Data Base (if applicable)

☐ Accounts Updated ☐ PRISMS Updated ☐ Wise-Net Updated

Initial \_\_\_\_\_ Initial \_\_\_\_\_ Initial \_\_\_\_\_